

Impact Assessment - First Stage

1. Details of the initiative

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| Initiative description and summary: Members ICT Scheme 2022 |
| Service Area: Democratic Services and Digital Services |
| Directorate: Chief Executives |

2. Does the initiative affect:

| | Yes | No |
|--------------------------------------|-----|----|
| Service users | X | |
| Staff | X | |
| Wider community | | X |
| Internal administrative process only | | X |

3. Does the initiative impact on people because of their:

| | Yes | No | None/ Negligible | Don't Know | Impact H/M/L | Reasons for your decision (including evidence)/How might it impact? |
|-----|-----|----|---------------------|---------------|-----------------|---|
| Age | | X | | | | The Members ICT Scheme will be applicable to all Elected Members. If an individual falls within a category of having a protected characteristic, reasonable adjustments will be undertaken to enable needs to be met. |

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| Disability | | X | | | | The Members ICT Scheme will be applicable to all Elected Members. If an individual falls within a category of having a protected characteristic, reasonable adjustments will be undertaken to enable needs to be met. |
| Gender Reassignment | | X | | | | The Members ICT Scheme will be applicable to all Elected Members. If an individual falls within a category of having a protected characteristic, reasonable adjustments will be undertaken to enable needs to be met. |
| Marriage/Civil Partnership | | X | | | | The Members ICT Scheme will be applicable to all Elected Members. If an individual falls within a category of having a protected characteristic, reasonable adjustments will be undertaken to enable needs to be met. |
| Pregnancy/Maternity | | X | | | | The Members ICT Scheme will be applicable to all Elected Members. If an individual falls within a category of having a protected characteristic, reasonable adjustments will be undertaken to enable needs to be met. |
| Race | | X | | | | The Members ICT Scheme will be applicable to all Elected Members. If an individual falls within a category of having a protected characteristic, reasonable adjustments will be undertaken to enable needs to be met. |
| Religion/Belief | | X | | | | The Members ICT Scheme will be applicable to all Elected Members. If an individual falls within a category of having a protected characteristic, reasonable adjustments will be undertaken to enable needs to be met. |
| Sex | | X | | | | The Members ICT Scheme will be applicable to all Elected Members. If an individual falls within a category of having a protected characteristic, reasonable |

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| | | | | | | adjustments will be undertaken to enable needs to be met. |
| Sexual orientation | | X | | | | The Members ICT Scheme will be applicable to all Elected Members. If an individual falls within a category of having a protected characteristic, reasonable adjustments will be undertaken to enable needs to be met. |

4. Does the initiative impact on:

| | Yes | No | None/ Negligible | Don't know | Impact H/M/L | Reasons for your decision (including evidence used) / How might it impact? |
|---|-----|----|---------------------|---------------|-----------------|--|
| People's opportunities to use the Welsh language | | X | | | | The Members ICT Scheme has no impact on opportunities to use the Welsh language. |
| Treating the Welsh language no less favourably than English | | X | | | | The Members ICT Scheme relates to equipment and support and does not impact on treating Welsh no less favourably than English. |

5. Does the initiative impact on biodiversity:

| | Yes | No | None/ Negligible | Don't know | Impact H/M/L | Reasons for your decision (including evidence) / How might it impact? |
|--|-----|----|---------------------|---------------|-----------------|--|
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| To maintain and enhance biodiversity | | X | | | | There are no impacts on from a biodiversity perspective |
| To promote the resilience of ecosystems, i.e. supporting protection of the wider environment, such as air quality, flood alleviation, etc. | | X | | | | There are no impacts on the promotion or resilience of ecosystems |

6. Does the initiative embrace the sustainable development principle (5 ways of working):

| | Yes | No | Details |
|---|-----|----|---|
| Long term - how the initiative supports the long term well-being of people | X | | The renewed Members ICT scheme will work in conjunction with the current ways of facilitating democratic processes that the Council already embarks on and will ensure elected members have the equipment and support they require to undertake their role effectively. |
| Integration - how the initiative impacts upon our wellbeing objectives | X | | The proposal impacts on all three wellbeing objections in it will assist in promoting and facilitating processes to enable members to undertake their roles and represent their communities effectively. |
| Involvement - how people have been involved in developing the initiative | X | | Officers have considered the proposal and to ensure the views of members have been sought, the report will be discussed and approved by Democratic Services Committee before being provided to Full Council for approval and agreeing implementation. |

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| Collaboration - how we have worked with other services/organisations to find shared sustainable solutions | X | | Officers have considered the proposal and to ensure the views of members have been sought, the report will be discussed and approved by Democratic Services Committee before being provided to Full Council for approval and agreeing implementation. |
| Prevention - how the initiative will prevent problems occurring or getting worse | X | | The renewed Members ICT scheme will work in conjunction with the current ways of facilitating democratic processes that the Council already embarks on and will ensure elected members have the equipment and support they require to undertake their role effectively. |

7. Declaration - based on above assessment (tick as appropriate):

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|---|---|
| A full impact assessment (second stage) is not required | X |
| Reasons for this conclusion | |
| The renewed Members ICT scheme will work in conjunction with the current ways of facilitating democratic processes that the Council already embarks on and will ensure elected members have the equipment and support they require to undertake their role effectively. No protected characteristics are affected, it will have no impact on biodiversity nor will it be contrary to any welsh language requirements. | |

| | Name | Position |
|---------------|-----------------|---------------------------------------|
| Signed off by | Craig Griffiths | Head of Legal and Democratic Services |